

Overview and Scrutiny Task Group - Allotments

Agenda and Reports

For consideration on

**Wednesday, 11th August
2010**

In Committee Room 1, Town Hall, Chorley

At 6.00 pm



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6 August 2010

Dear Colleague

**OVERVIEW AND SCRUTINY TASK GROUP - ALLOTMENTS -
WEDNESDAY, 11TH AUGUST 2010**

You are invited to attend a meeting of the Overview and Scrutiny Task Group - Allotments to be held in Committee Room 1, Town Hall, Chorley on Wednesday, 11th August 2010 commencing at 6.00 pm.

AGENDA

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Minutes of the last meeting (Pages 1 - 2)**

To confirm as a correct record the minutes of the Overview and Scrutiny Task Group – Allotments meeting held on 24 June 2010 (enclosed)

4. **Scoping of the Allotments Task Group (Pages 3 - 4)**

To agree the attached draft scoping document, compiled following the last meeting of the Task Group

5. **Outcome of the Allotments Site Visit**

To discuss the outcomes of the Allotments Site Visit held on 16 July 2010.

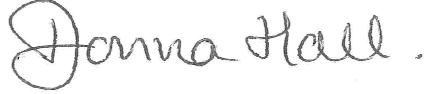
6. **Information for consideration**

The Group will consider the following documentation (to be circulated at the meeting)

- Copy of tenancy arrangements
- Overview of inspection procedures
- Charging details

7. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Donna Hall
Chief Executive

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Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Task Group - Allotments (Julia Berry (Chair) and Anthony Gee, Marie Gray, Alison Hansford, Harold Heaton and June Molyneaux for attendance.
2. Agenda and reports to Martin Walls (Head of Streetscene) and Dianne Scambler (Democratic and Member Services Officer) for attendance.
3. Agenda and reports to Jamie Carson (Director of People and Places), Alan Bothamley (Streetscene Co-ordinator (Gronds Maintenance)) and Andy Brown (Greenspace Co-ordinator) for attendance.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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کیجئے: